

Posting Title : SENIOR MEDICAL OFFICER, P5  
Job Code Title : SENIOR MEDICAL OFFICER  
Department/ Office : United Nations Organization Stabilization Mission in the Democratic Republic of Congo  
Location : GOMA  
Posting Period : 30 April 2025-14 May 2025  
Job Opening number : 25-Medical-MONUSCO-257570-F-GOMA (M)  
Staffing Exercise : N/A

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**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

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### **Org. Setting and Reporting**

This position is located in the Service Delivery Management Pillar of the United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) in Goma. The Senior Medical Officer (Medical Chief of Section) reports directly to the Chief Service Delivery Management. The Senior Medical Officer (Chief of Section), manages overall operations and logistical support to all mission components by planning, coordinating, and delivering of medical services including management of staff and budgetary resources.

### **Responsibilities**

Within delegated authority, the Senior/Chief Medical Officer will be responsible for the following duties: Managerial: • Plans, organizes, manages, supervises and coordinates medical services in the Mission. This includes management of medical support activities in the Mission. • Provides day-to-day supervision of medical staff. • Evaluates staff performance, interviews/evaluates candidates for job openings. • Prepares budgets and controls finances, ensuring optimum and rational use of resources. • Procures drugs, medical equipment, consumables and medical supplies. • Ensures availability of supplies and proper functioning of medical equipment. • Ensures the implementation of directives from UNHQ. • Works closely with the Force Medical officer or designee on all Force related medical issues, administrative and medical functions including casevac/meDEVacs, medical care, repatriation and operations. • Coordinate the smooth function of the aero medical evacuation (AMET) team and the COE medical facilities as per DHMOSH health quality and patient safety (HQPS) standards. • Liaise and follow up with procurement and contracts management on contracting medical services with private medical service providers, extension of contracts

and provision of standards medical services as per DHMOHS HQPOS standards. • Manages the interface between the medical section components, senior management of the Mission, all specialized agencies, TCC/PCC medical service providers, other physicians and representatives of laboratories, pharmaceutical companies, medical associations and societies. • Ensures a conducive and secure working environment for medical staff. • Acts as Advisor for the Mission on Medical Matters. • Establishes and implements appropriate training programs in order to maintain and develop the medical capabilities (e.g. Occupational Health, mental health, health education, disease prevention, first aid and CPR). Clinical Duties: • Undertakes day-to-day clinical duties, e.g. walk-in clinic, responses to emergencies, preplacement and periodic medical examinations, immunizations, etc. • Oversees the delivery of high-quality occupational health services in the UN workplace as per DHMOSH HQPS standards. • Refers staff to outside specialists and the specialized medical facility as necessary. • Follows-up with outside specialists and the specialized medical facility. • Oversees and provides health education and health promotion programs. • Liaises with medical sections/units in the mission and host-nation facilities. • Ensures the provision of health education. • Ensures the implementation of adequate Infection Control measures in the mission medical services and contracted Hospitals. • Follows the UN established policies and procedures regarding medical clearances, sick leave and medical evacuations and related mission health issues. • Organizes/Participates in addressing work environment and occupational health issues. • Performs other related duties as required.

## **Competencies**

**Professionalism:** Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. **Communication:** Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals. Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others. Places team agenda before personal agenda. Supports and acts in accordance with final group decisions, even when such decisions may not entirely reflect own position. Shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Leadership:** Serves as a role model that other people want to follow. Empowers others to translate vision into results. Is proactive in developing strategies to accomplish objectives. Establishes and maintains relationships with a broad range of people to understand needs and gain support. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Drives for change and improvement; does not accept the status quo. Shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender

perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing. Managing performance: Delegates the appropriate responsibility, accountability and decision-making authority. Make sure that roles, responsibilities and reporting lines are clear to each staff member. Accurately judges the amount of time and resources needed to accomplish a task and matches task to skills. Monitors progress against milestones and deadlines. Regularly discusses performance and provides feedback and coaching to staff. Encourages risk-taking and supports creativity and initiative. Actively supports the development and career aspirations of staff. Appraises performance fairly.

## **Education**

An advanced university degree (MD, MBBS, MBChB or equivalent) in medicine or related fields including residency/internship in one of the medical specialties is required. A first-level degree (bachelor's degree or equivalent) in the specified fields of studies with two additional years of relevant work experience may be accepted in lieu of an advanced university degree.

## **Job Specific Qualifications**

Currently registered to practice medicine in own country or another UN member state is required. Pre-Hospital Trauma Life Support (PHTLS) or equivalent certification is desirable. Certificates in Occupational health and safety (OSH) and Occupational Ergonomics are desirable.

## **Work Experience**

A minimum of ten (10) years of progressively responsible clinical experience in one of the areas of medicine, including at least five years in the Occupational Health field, is required. At least five (5) years of combined clinical and management experience in one of the areas of medicine and medical sections, including budgeting, supervisory responsibilities and resource management with experience working in UN mission, including management in crises situation are required.

## **Languages**

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in both English and French is required.

## **Assessment**

Previously rostered candidates are not subject to any further assessment and as such, will not be invited for such an assessment.

## **Special Notice**

This "Recruit from Roster" job opening is only open to roster applicants who are already placed on pre-approved rosters, following a review by a United Nations Central Review Body. Only roster applicants who were placed on rosters with similar functions at the same level are considered to be eligible candidates. Eligible applicants receive an email inviting them to apply. Rostered applicants are encouraged to apply only if they are interested and available to take up the position at the duty station/s specified in the Job Opening. Applying to this job opening carries an expectation to accept the offer, if selected. Appointment or assignment against this position is for an initial period of one year. The appointment or assignment and renewal thereof are subject to the availability of the post or funds, budgetary approval or extension of the mandate. The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position. Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures. Staff members of the United Nations Secretariat must fulfil the lateral move requirements to be eligible to apply for this vacancy. Staff members are requested to indicate all qualifying lateral moves in their Personal History Profile (PHP) and cover letter

## **United Nations Considerations**

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment. Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment. Reasonable accommodation may be provided to applicants with disabilities upon request, to support their participation in the recruitment process. By accepting a letter of appointment, staff members are subject to the

authority of the Secretary-General, who may assign them to any of the activities or offices of the United Nations in accordance with staff regulation 1.2 (c). Further, staff members in the Professional and higher category up to and including the D-2 level and the Field Service category are normally required to move periodically to discharge functions in different duty stations under conditions established in ST/AI/2023/3 on Mobility, as may be amended or revised. This condition of service applies to all position specific job openings and does not apply to temporary positions. Applicants are urged to carefully follow all instructions available in the online recruitment platform, inspira, and to refer to the Applicant Guide by clicking on "Manuals" in the "Help" tile of the inspira account-holder homepage. The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application. Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

### **No Fee**

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.