



[United Nations Organization Stabilization Mission in the Democratic Republic of the Congo
Congo, The Democratic Republic of the

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of MONUSCO. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to [United Nations Organization Stabilization Mission in the Democratic Republic of the Congo using the fax number or e-mail address provided below.

Title of the EOI:

PROVISION OF FREIGHT FORWARDING, WAREHOUSING, MANPOWER FOR LOADING AND OFFLOADING SERVICES OF ELECTROL MATERIALS IN DRC

Date of this EOI: 21 June 2016

Closing Date for Receipt of EOI: 04 July 2016

EOI Number: EOIMONUSCO12636

Address EOI response by fax or e-mail for the Attention of: Mr. Perry George Mccarthy, Oic
Procurement Section.

Fax Number: +39 083 124 5167/ +243 81890 5167

E-mail Address: monusco-procurement@un.org

UNSPSC Code: 78121601, 78141510, 78141501

DESCRIPTION OF REQUIREMENTS

REQUEST FOR EXPRESSION OF INTEREST

1. The United Nations Organization Stabilization Mission in the Democratic Republic of the Congo ("MONUSCO"), seeks Expressions of Interest (EOI) from duly registered and licensed freight forwarding companies operating in DRC only for the PROVISION OF FREIGHT FORWARDING, WAREHOUSING, MANPOWER FOR LOADING AND OFFLOADING SERVICES OF ELECTROL MATERIALS by road in Democratic Republic of Congo .
2. MONUSCO will undertake a competitive bidding exercise shortly and accordingly intends to issue an Invitation to Bid (ITB) to those companies who would express their interest and provide initial relevant information demonstrating their ability to fulfill MONUSCO requirements. In addition, the interested companies will be requested to complete UN Vendor registration for level 2 on the vendor database accessible on ungm.org (new vendors only). A detailed Scope of Work (SOW) will be provided to companies short listed for receipt of the ITB documents.
3. The EOI should specify brief relevant information about the company including the company's profile, capacity/capability and experience. Vendors will be shortlisted based on their ability to provide the relevant documents showing that they are authorized to operate security services in DRC. Interested vendors must provide the following documents with their response:
 - Copy of the registration certificate / license(s) of the company
 - Valid permit to operate in the freight sector or/and transport.
4. Please note that this request for EOI is not an invitation for submission of a bid.
5. MONUSCO reserves the right in selecting the invitees for the competitive bidding based on substantial and proven records of performance in the subject field of activities and were submission of an EOI would not automatically warrant receipt of the ITB documents. MONUSCO reserves the right to reject EOIs received after the deadline indicated below.
6. The expressions of interest may be submitted by email to monusco-procurement@un.org or else by facsimile (see below), hand-delivery or courier, clearly marked with the inscription "EOI - PROVISION OF FREIGHT FORWARDING, WAREHOUSING, MANPOWER FOR LOADING AND OFFLOADING SERVICES OF ELECTROL MATERIALS IN DRC and addressed as follows to be received not later than 04 Juillet 2016, 15:00 hours Kinshasa time (GMT +1).

Chief Procurement Officer
MONUSCO
Utex Africa Compound,
Avenue Colonel Mondjiba, Ngaliema, Kinshasa, DRC
Fax: +39 083 124 5167 or +243 81 890 5167
monusco-procurement@un.org

DEMANDE DE MANIFESTATION D'INTERET

1. La Mission de l'Organisation de stabilisation des Nations Unies en République démocratique du Congo («MONUSCO), cherche des expressions d'intérêt (EOI) des entreprises d'expédition de fret dûment enregistrés et agréés opérant en RDC que pour la fourniture de SERVICES DE TRANSPORT, ENTREPOSAGE, MANUTENTION POUR LE CHARGEMENT ET DECHARGEMENT DE MATÉRIAUX ELECTORAUX EN RDC par route en République démocratique du Congo.
2. La MONUSCO entreprendra un exercice d'appel d'offres sous peu et en conséquence a l'intention

d'émettre un appel d'offres (ITB) à ces entreprises qui exprimeraient leur intérêt et leur fournir des informations pertinentes initiale démontrant leur capacité à répondre aux exigences de la MONUSCO. En outre, les entreprises intéressées seront invités à compléter l'inscription des fournisseurs des Nations Unies pour le niveau 2 sur la base de données des fournisseurs accessibles sur ungm.org (nouveaux fournisseurs seulement). A Portée détaillée des travaux (SOW) sera fournie aux entreprises présélectionnées pour la réception des documents ITB.

3. L'EOI devrait préciser brièvement les informations pertinentes au sujet de la société, y compris le profil, la capacité / capacité et l'expérience de l'entreprise. Les vendeurs seront sélectionnés en fonction de leur capacité à fournir les documents pertinents montrant qu'ils sont autorisés à exploiter des services de sécurité en RDC. les fournisseurs intéressés doivent fournir les documents suivants avec leur réponse:

- Copie du certificat d'enregistrement / licence (s) de l'entreprise
- Permis valide pour exploiter des services d'expédition de fret et transport du ministère de Transport et Voies de Communication en RDC. Fourniture de permis expiré entraînera le rejet de votre EOI.

4. S'il vous plaît noter que cette demande de EOI n'est pas une invitation pour la présentation d'une offre.

5. La MONUSCO se réserve le droit dans le choix des invités pour l'appel d'offres sur la base de dossiers importants et éprouvés de performance dans le domaine des activités et ont été la présentation d'une EOI ne justifierait pas automatiquement la réception des documents ITB. La MONUSCO se réserve le droit de rejeter EOI reçues après la date limite indiquée ci-dessous.

6. Les expressions d'intérêt peuvent être envoyées par courriel à monusco-procurement@un.org ou encore par télécopieur (voir ci-dessous), remise en main propre ou par courrier, clairement marqués avec l'inscription "EOI - FOURNITURE DE SERVICES DE TRANSPORT, ENTREPOSAGE, MANUTENTION POUR LE CHARGEMENT ET DECHARGEMENT DE MATÉRIAUX ELECTORAUX EN RDC et adressé comme suit pour être reçus au plus tard le 04 Juillet 2016, 15:00 heures Kinshasa (GMT +1).

Chief Procurement Officer
MONUSCO
Afrique Utex Compound,
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SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expressions Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and send it via fax or email to [United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) before the closing date set forth above.

VENDOR RESPONSE FORM

TO: Mr. Perry George Mccarthy, Oic Procurement Section. **EOI Number:** EOIMONUSCO12636
FAX: +39 083 124 5167/ +243 81890 5167
FROM:
SUBJECT: PROVISION OF FREIGHT FORWARDING, WAREHOUSING, MANPOWER FOR LOADING AND OFFLOADING SERVICES OF ELECTROL MATERIALS IN DRC

NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace (www.ungm.org).
- As you express interest in the planned solicitation by submitting this response form, please verify and ensure that your company is registered under its **full legal** name with the **UN Secretariat** on the United Nations Global Marketplace (www.ungm.org).
- We strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.

To be completed by the Vendor (All fields marked with an '*' are mandatory)

COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number*:

Legal Company Name (Not trade name or DBA name) *:

Company Contact *:

Address *:

City *:

State :

Postal Code * :

Country *:

Phone Number *:

Fax Number *:

Email Address *:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D, E and F, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature : _____

Date: _____

Name and Title : _____

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <http://www.un.org/Depts/ptd>.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
 - I. the Compendium of United Nations Security Council Sanctions Lists (http://www.un.org/sc/committees/list_compend.shtml), or
 - II. the IIC Oil for Food List website or, if listed on either, this has been disclosed to the United Nations Procurement Division in writing.
- B. Your company (as well as any parent, subsidiary or affiliate companies) is not currently removed or suspended by the United Nations or any other UN organisation (including the World Bank);
- C. Your company (as well as any parent, subsidiary or affiliate companies) is not under formal investigation, nor have been sanctioned within the preceding three (3) years, by any national authority of a United Nations Member State for engaging or having engaged in proscribed practices, including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice;
- D. Your company has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against your company that could impair your company's operations in the foreseeable future;
- E. Your company does not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with the Vendor in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15).
- F. Your company undertakes not to engage in proscribed practices (including but not limited to: corruption, fraud, coercion, collusion, obstruction, or any other unethical practice), with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN.

For Registered Vendors: Vendors already registered at the UN Global Marketplace with the UN Secretariat must ensure that the information and documentation (e.g. financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM. Please verify and ensure that your company is registered under its full legal name.

For Vendors Interested in Registration: Vendors not yet registered should apply for registration on the United Nations Global Marketplace (<http://www.ungm.org>); information on the registration process can be found at <http://www.un.org/Depts/ptd>. Vendors must complete the registration process prior to the closing date of the REOI. Vendors who have not completed the UNGM registration process with the UN Secretariat before the closing date of the REOI are not considered eligible to participate in solicitations of the UN Secretariat. We strongly recommend all companies to register at least at Level 1 under the UN Secretariat prior to participating in any solicitations.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) EOI Process

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to [United Nations Organization Stabilization Mission in the Democratic Republic of the Congo (MONUSCO) by the closing date set forth in this EOI. *Due to the high volume of communications MONUSCO is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.

This EOI is issued subject to the conditions contained in the EOI introductory page on the UNPD Website indicated above.

